

June 13, 2013
TOWN OF RUSK
Town Board Minutes

Meeting was properly noticed at 6 pm, June 11 at Ponderosa, Narrows Resort, and Town Hall. Also placed on Website and sent via email to those Townspeople who requested notification.

1. Meeting called to order at 7:02 pm by Chair Lisa.
2. Pledge of Allegiance / Moment of Silence
3. ROLL CALL: Chairperson Lisa Dobrowolski - 1st Supervisor Steve Styczynski – 2nd Supervisor David Franklin- Clerk Pat Arnold – Treasurer Donna Matus All present.

4. Approval of Minutes

May 15th Monthly minutes

Motion by Steve 2nd by Dave to dispense with the reading of the May 15th minutes. Motion carried.

Motion by Dave 2nd by Steve to approve the May 15th minutes with correction to Treasurer’s Report.

Motion carried

May 30th Special Meeting Minutes

Motion by Dave 2nd by Lisa to dispense with the reading of the May 30th minutes. Motion carried.

Motion by Dave 2nd by Lisa to approve the May 30th minutes. Motion carried

5. Treasurer’s Report

	CHECKING	MONEY MARKET
Balance Forwarded	\$23,196.41	30,104.39 (per previous report)
Transfer	- 15,000.00	15,000.00
Transfer	1,050.00	-1,050.00
Deposits	46.74	
Interest	.50	
Disbursements	- 9,193.09	
Balance	100.56	44,059.16
Total Available as of May 31, 2013	\$44,159.74	

6. Citizens’ Comments / Concerns
Road issues.
7. Liquor/Operator license renewals
Motion by Lisa 2nd by Dave to approve renewal of all licenses. Motion carried.
8. Special Meeting Date
Motion by Dave 2nd by Lisa to set a Special Meeting date of June 27th at 4 pm in the Town Hall. Motion carried
9. Alcohol License/s Ordinance
Motion by Steve 2nd by Lisa to approve and adopt Ordinance 01-2013, Provisional Operator’s License. Motion carried
Motion by Lisa 2nd by Dave to approve and adopt Ordinance 02-2013, Alcohol Fee Ordinance. Motion carried
10. Treasurer’s Computer Request – no action taken. Treasurer advised to limit to \$1000 and look for deals. Recommended Windows 2007 not 2008.
11. Resolution 01-2013 to Authorize Clerk to **Motion by Lisa, 2nd by Dave to approve Resolution 01-2013 to authorize the clerical updated of Town forms, permits, ordinances and the web. Motion carried.**
12. Roads Report – *Action may be taken on any of these items.*
 - a. Annual Roads Tour –brief discussion
 - b. Signage – need roughly 51 signs at \$5000 plus. Includes posts and labor.
Motion by Steve, 2nd by Lisa to authorize the purchase of signs as needed except ‘ NO PARKING’

signs. Motion carried.

- c. Road conditions – discussion only. no action
 - d. Dust Control – Lisa requested tabled until next month.
 - e. Culverts – aids available based on road use. Placing rock in culvert on Hogback Road as beaver deterrent.
 - f. Mowing/Brush Cutting. **Motion by Steve, 2nd by Dave to have Steve Zajec mow. Motion carried**
Citizen Volunteers to mow the Town Hall and Town Shed grounds.
 - g. Gravel – tabled until next meeting. Suggested having county set down traffic counters.
 - h. Funding Sources – Discussion only
13. Building Permits and Ordinance – tabled until next month.
14. Town vs. Mary Barger and Jeffrey Barger lawsuit – all surveys complete
15. Open Book/Board of Review dates – August 22, 2013. Open Book from 5 pm to 7 pm. Board of Review follows immediately from 7pm to 9 pm. Residents are encouraged to contact the Assessor if you have questions about your assessment.
16. Fire number signs – 4 being ordered
17. Personal Property Tax Letter/action – no reaction from resident. Tabled until July.

**Motion by Dave, 2nd by Lisa to move Future Agenda Items/meeting date before Approve & Pay Bills.
Motion carried.**

18. Future agenda items/ meeting date
- Budget
 - Approve Alcohol license requests
 - Town Hall Phone
 - Signage
 - Gravel - bids
 - Culvert s
 - Personal Property Tax
 - ATV/UTV on town roads
 - Road ban on County Line Road
 - Board of Review Minutes
 - Deadline to update Agendas
19. Approve & Pay Monthly Bills
- ❖ **Motion by Steve 2nd by Dave to pay the bills, with the exception of Board payroll and Expense sheets.. Motion carried**
 - ❖ **Motion by Steve 2nd by Lisa to approve Dave's Expense Report. Motion carried**
 - ❖ **Motion by Steve 2nd by Dave to approve Lisa's Expense Report. Motion carried**
 - ❖ **Motion by Dave 2nd by Lisa to approve Steve's Expense Report. Motion carried**
 - ❖ **Motion by Dave 2nd by Lisa to approve Steve's Payroll. Motion carried**
 - ❖ **Motion by Dave 2nd by Steve to approve Lisa's Payroll. Motion carried**
 - ❖ **Motion by Lisa 2nd by Steve to approve Dave's Payroll. Motion carried**
20. Adjournment **Motion by Lisa 2nd by Dave to adjourn the Board of Review meeting at 9:47 pm.**
Motion carried unanimously

Submitted for approval by : *Patricia R Arnold*
Clerk – Town of Rusk