

TOWN OF RUSK
Board of Supervisors' Regular Monthly Meeting

Date: Thursday August 8, 2013
Time: 7:00 p.m.
Location: Rusk Town Hall, N709 CTH "F"

Board members review all monthly bills at 6:00 pm, before the beginning of the Regular Monthly Meeting at 7:00 pm.

Meeting called to order at 7:04 pm, by Chair Lisa Dobrowolski followed by the Pledge of Allegiance / Moment of Silence

Roll call was taken. Present were Chair Lisa Dobrowolski, Supervisor Steve Styczynski, Supervisor David Franklin, Clerk Pat Arnold, Treasurer Donna Matus and 19 town residents.

Approval of 07/11/13 regular monthly meeting minutes and 08/03/13 Special Meeting minutes

Motion by Steve, 2nd by Dave to dispense with the reading of both the 07/11/13 and 08/03/13 minutes. Motion carried unanimously.

Motion by Lisa, 2nd by Steve to approve the July 11 minutes as presented. Motion carried unanimously.

Motion by Lisa, 2nd by Steve to approve the August 03 minutes. Motion carried unanimously.

<u>TREASURER'S REPORT</u>	<u>CHECKING</u>	<u>MONEY MARKET</u>
Balance Forwarded	\$ 3,121.38	30,656.90
Transfer from Money Market	0.00	
Deposits	26,469.72	
Interest	1.02	2.08
Disbursements	- 8,869.06	
Balance	<u>\$ 20,723.06</u>	\$ <u>30,658.98</u>
Total Available	\$ 51,382.04	

Motion by Steve, 2nd by Dave to approve the July Treasurer's Report. Motion carried unanimously.

Citizens' Comments / Concerns

- *Discussion on when a bid requires publication.
- *No update on Barger's at this time.
- *No ordinance changes to Building Permit until this year.

1. ROADS REPORT

- a. Gravel bid opening – Board accepted, opened, reviewed and read aloud, 3 closed bids for approximately 5000 yards of gravel.

Motion by Steve 2nd by Lisa to accept Olynick's bid of \$8.06 per yard for the Town of Rusk. Motion carried unanimously.

Lisa will inform them and discuss how disbursed. Townspeople to notify Olynick if they want some gravel. Phone number on-line with Bid.

- b. Road work
- i. Ditching

Received one estimate. No bids at this time. Locate through Digger's Hotline. Must post it before awarding.

Motion by Dave, 2nd by Steve that after we meet the posting requirements, we will award the contract per estimate to Peak Excavation. Motion carried unanimously.

ii. Gravel Update

McDill road be will graveled first. Must post notification at least one week before execution of the contract (one week/3 locations)

iii. Mowing, culvert follow-ups

Motion by Dave, 2nd by Steve to table until next month's meeting. Motion carried unanimously.

iv. Roadside brush cutting

1. Brush cutter machine demonstration given on Sunday morning. Was attended by the Supervisors and Chair plus some town residents. Need to look at the numbers before making a decision.
2. Approximate cost to town is \$35,000. Bank will extend our current loan to cover the cost by adding one year to the loan.

Motion by Lisa, 2nd by Steve to table this item until next month. Motion carried unanimously

Motion by Lisa, 2nd by Steve move 2.a.iii - Town Hall 'Exterior improvement options' . Motion carried unanimously.

- (2. a. iii) Dominic Ippolite presented a proposal for a Service project for the Eagle Scouts. Approximately 20 scouts plus adults are willing to power wash, scrap and paint exterior, plus remove old window glazing in May 2014. They are covered under the Boy Scout's insurance. They also have a donor for the paint required. Will check with Scout Master about combining projects and will return with update.

Motion by Lisa, 2nd by Steve to resume back to the regular agenda item of Options for 2013 Season. Motion carried unanimously

c. Problem tree (~Plummer Road)

Two Weeping Willow trees are within the right of way, and creating safety/visibility problem for bigger vehicles.

Motion by Dave, 2nd by Lisa to trim the trees and have Zielie's do the work, after the owners of the property are notified by the Town Chairman. Motion carried unanimously. d. Road signs

i. Ongoing project(s)

Dave received signs and is putting them up. He showed the new signs.

ii. Comply with statutes re: ATV/UTV

Motion by Dave, 2nd by Lisa to table this discussion until next month after Dave talks to the Highway Commission. Motion carried unanimously.

e. Shopping for shed tools / Replacement Parts

Comparisons made from various vendors on cost of an air compressor, impact wrench, and socket sets.

Motion by Lisa, 2nd by Steve to allocate up to \$3,500 toward the purchase of a compressor and tools, and include all wiring changes required. Dave has permission to handle the project. Motion carried unanimously.

f. Contract logger's damage to Horseshoe Lake Road

Lisa presented estimated damage from Logging Truck having a broken hydraulic hose. Track marks have damaged the road. Received estimates for repair. Contractor has insurance.

Motion by Steve, 2nd by Dave to hire Rusk County Highway Department to patch the damage done on Horseshoe Lake Road as described on the estimate. Motion carried unanimously. Lisa will contact the Highway Department.

- g. Highway funds update
Discussion only. No action taken.
- h. Town Shed
Approval not required from the State when putting up a 'cold storage' building.
Do need engineering plans to put out bids.
- i. PASER report timeline
Has been scheduled for the end of the month. Steve will take care of it. Hope to wait until after roads are graveled.
- j. Agreements with other towns' road crews Discussion only. No action taken.

2. NEW BUSINESS

- a. Town Hall
 - i. Interior "spring cleaning"
More work needed to be done. Removal of obsolete items still remaining.
 - ii. Entry doors, holes, safety items, padlocks
Lisa brought keyed alike padlocks for the doors. Ray to get us an estimate on doors.
 - iii. Exterior improvement options
(Moved and inserted earlier in the agenda)
 - iv. Acquisition of neighboring land
Update by Lisa. Information only. No action taken. Have room on existing lot for cold storage building.
- b. Temporary Class B Retailers license for the sale of Fermented Malt Beverages for Buck Lake Sportsman's Club Fun Days (Aug. 17 & 18)
Motion by Dave 2nd by Lisa to approve the Temporary Class B Retailers license for the sail of Fermented Malt Beverages for Buck Lake Sportsman's Club Fun Days on August 17 and August 18. Motion carried unanimously.
- c. Report from WTA sectional meeting – Dave Franklin
Attended by Dave F. He brought materials. He was elected to the TRIP committee. We need to apply now for next year's grant money. They prefer asphalt to resurface a road.
TRID – Federal funding grant for rebuilding roads. We must match what they give us for rebuilding an existing road. Must have bids in and complete in approved timeline.
Powers of the Town Board. Chairman has limited powers. Primary responsibility of the Town Board act as public for the safety and welfare...audit, audit, audit. Strict checks and balances, voting members oversee the strictness.
We need someone to take care of the bridges which will save money in the future.
- d. Annual Convention, Oct. 27–29, 2013
Motion by Lisa 2nd by Steve to send Chair and Clerk to Towns Association convention in October, and send the Clerk, Treasurer and Dave to the regional Budget Training on September 17. Motion carried unanimously.
- e. 2014 BOR training workshops

Online information. The legal requirement is that at least one voting member of BOR has satisfied the training requirement within the 2 years prior to the BOR's first meeting in a given year. Wis. Stat. s. 70.46(4).

f. Board of Review – alternate members

Motion by Lisa 2nd by Dave to pass an ordinance to appoint Ray Scott from the Town of Rusk and Gene Popowich from the Town of Rusk, as Board of Review alternate members. Motion carried unanimously.

g. Building Inspector agreement

Agreement reviewed. Will hire another inspector for inspection of Schreck property, per letter from Mr. Schreck.

Motion by Dave to interview and invite perspective inspectors to the next meeting.

Motion failed for lack of a 2nd.

Motion by Dave, 2nd by Lisa to terminate Lee Foch's contract as Town of Rusk Building Inspector .

Motion carried unanimously.

Lisa to contact Mr. Foch and advise of 30 day termination. List of other approved Building Inspectors provided. Clerk advised of a newly inspected property that does not meet codes.

Issue left in hands of the Board. Lisa will find an inspector for the two pending inspections.

Will official name a new inspector next month.

h. Budget amendments—3rd quarter

Motion by Dave, 2nd by Lisa to transfer \$1100 from Miscellaneous General, and transfer \$600 to Refund Overpaid Taxes line and \$500 to Total Insurance line. Motion carried unanimously.

i. Town credit card usage, users

Reviewed Resolution which pertained to Credit Cards.

Motion by Dave, 2nd by Lisa that anyone who wants a credit card can get one. Motion carried unanimously.

3. OLD BUSINESS

a. Items available online (www.townofrusk.com)

Clerk provided screen prints of what is available, plus an update on recent changes and listings. b.

Personal property tax matter

Small claims suit filed. Taxpayer paid \$500.

Motion by Dave, 2nd by Lisa to table until next month . Motion carried unanimously.

c. Town vs. Barger's lawsuit

No action taken. Bargers' attorney has filed to be released from the case.

4. Approve & pay monthly bills

Motion by Dave 2nd by Lisa to pay the bills as presented. Motion carried unanimously.

Motion by Dave 2nd by Lisa to pay non-elected employee payroll. Motion carried unanimously.

Motion by Dave 2nd by Lisa to pay Steve's wages. Dave & Lisa Aye, Steve abstained.

Motion by Dave 2nd by Steve to pay Lisa's wages. Dave & Steve Aye, Lisa abstained.

Motion by Lisa 2nd by Steve to pay Dave's wages. Steve & Lisa Aye, Dave abstained.

5. Future agenda items

a. Gravel Update

b. Re-mowing

c. Brush cutter machine

d. Comply with statutes re: ATV/UTV

e. Impact Wrench/ attachments

- f. Horse Shoe Lake Road Update
 - g. Town Hall Entry Door Estimate
 - h. Building Inspector Update
 - i. Personal Property Tax Update
 - j. Town of Rusk vs Barger Lawsuit
 - k. Town of Rusk Policies and Procedures
6. Motion by Dave 2nd by Lisa to adjourn at 10:25 pm. Motion carried unanimously.

Patricia Arnold

Submitted by Town of

Board approved as amended September 12, 2013

RECONCILLIATION REPORT FOR JULY 2013

	<u>Amount</u>	<u>Balance</u>
Cleared Balance	20,783.06	20,783.06
Un-Cleared Transactions		
Checks and Payments - 2 items		
	<u>Date</u>	<u>Num</u>
	<u>Name</u>	<u>Amount</u>
	<u>Balance</u>	
	06/13/2013	11083
	Gary Muermann	-60.00
	07/09/2013	11102
	Jason P. Prrok	-514.68
Beginning Register Balance		<u>4,042.90</u>
Cleared Transactions		
Checks and Payments - 26 items	9,730.58	9,730.58
Deposits and Credits - 9 items	<u>26,470.74</u>	<u>26,470.74</u>
Total Checks and Payments	<u>-574.68</u>	<u>-574.68</u>
Total Un-cleared Transactions	<u>-574.68</u>	<u>-574.68</u>
Register Balance as of 07/31/2013		20,208.38
Money Market Balance as of 07/31/2013		30,658.98
TOTAL FUNDS AVAILABLE		50,867.36