

## **TOWN OF RUSK**

### **BOARD OF SUPERVISORS' MEETING MINUTES—**

**Date: Thursday July 10, 2014**

**Time: 7:00 p.m. at Rusk Town Hall, N709 CTH "F"**

**Attendees: Lisa Dobrowolski, Steve Styczynski, David Franklin, Pat Arnold, Donna Matus and 8 Residents, 1 guest**

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I. Meeting was called to order at 7:04 pm. Roll call was taken followed by the Pledge of Allegiance and a Moment of Silence.

II. Approval of Minutes (Regular and Special Meetings)

*Motion by Dave 2nd by Steve to dispense with the reading of the June 12 and June 23 meeting minutes. Motion carried.*

*Motion by Steve 2nd by Dave to approve the minutes for June 12 and June 23 as presented. Motion carried.*

III. Treasurer's Report

*Motion by Steve 2nd by Dave to approve the Treasurer's Report as presented. Motion carried.*

IV. Citizens' Comments / Concerns –

- Morning Side was mowed. Discussion on mowing needs for that road
- Comment on Auger on the truck
- Question about Boy Scouts painting the Town Hall. Family moved away. No other interest shown.
- Culvert on Sunrise. Ray will check it out.
- Compliments on the mowing

V. Roads Report

1. Town truck repairs; new auger?

New auger is needed. Motor is fine.

2. Plummer Road, Mowing, Signage projects – updates

- a. Plummer Road – There was one more culvert that did not get replaced. County will be coming back. They are preparing road for chip sealing next year
- b. Mowing was done in one weekend. Many compliments. Board discussed comparison from last year to this. (different vendor used)
- c. Signage – all signs came in. Dave hopes to get summer employees working on it beginning the weekend of the 26th and the following next few weekends. Stop sign on Pleasant View Drive needs brushing. (Hill Corner)

*Motion by Dave 2nd by Lisa to contract with Kramer Well Service to auger in the main post only. Dave/ Lisa aye. Steve abstained.*

Over ----->

3. Rip rap project funding / Sunrise Point Road improvement
  - a. Notice was placed in the paper from DNR with details. Steve read letter from the DNR on project deadlines, etc. Project must be complete or before July 2, 2019. Can request an extension if needed. May have county do it, need an estimate. Cannot use TRIP money because it is a road improvement.
4. Pursuing LRIP funding for Morning Side Lane (widening south end)

Lisa submitted information on Sunset Road for this fund. Funding determination sunset date is June 2015. Board to check on pricing now. Will be widening Morning Side for Safety Issues. Discussed TRIP funding as well from previous years. (per Phil – Steve will check on this)
5. Pothole, crack filling  
On-going. Only one hole left to fill.
6. Horseshoe Lake Road: estimates to replace culverts / repair soft spot  
Received estimates to replace culverts between County W and Sugar Lake Rd. County will also be sending an estimate.  
*Motion by Dave 2nd by Steve to table until next month's meeting. Motion carried.*
7. Hogback Road culverts, slump
  - Steve checked out the big culvert and it is intact though rusted on one end. There is a kink and needs cleaning out. Discussion on options.
  - Dave presented information from Town of Strickland about a contractor to annually take care of the beaver problems. No action taken.
  - Discussed slump on Hogback*Motion by Steve 2nd by Dave to contract with Peak to take care of all three identified spots with Ray assisting, using the metal culvert that was already picked up. Motion carried.*
8. Five-Year Road and Town Buildings (Hall, Shed) Plan – ongoing development  
In progress. Current year determined by costs of culverts and other on-going impacts on the budget.

## VI. New Business

1. New Operator licenses (*Amy B. Johnson, Sara M. Schone, Gregg S. Gifford, Janet K. Smith, John C. Blanchard*)  
Clerk had applications and training certificates for all applicants. Question arose about when a license might be denied. Board checked on Statutes.  
  
*Motion by Dave to approve the applications. Dave rescinded his motion.*  
  
*Motion by Steve 2<sup>nd</sup> by Lisa to take a 5 minute break at 8:21pm, to check the Statutes on when license may be denied. Motion carried.*  
  
*Motion by Steve 2<sup>nd</sup> by Dave to approve the Operator license for all applicants. Motion carried.*
2. 6-month Budget Review  
Clerk presented budget review, citing some changes due to late receipt of check requests. Clerk recommended changes to the budget based on current budget overages on some line items.

*Motion by Lisa 2<sup>nd</sup> by Dave to approve Resolution 06-2014 to amend the budget by transferring \$700 to Other Insurance from General Government- Miscellaneous General Expense, and transferring \$2000 to PW-Highway Maintenance and \$100 to PS-Animal Control from the PW-Road Construction Expense. Motion carried. (Resolution on file)*

3. Dust Control – cost-sharing sign-up next 30 days for interested residents  
Discussed opportunity for residents to sign up. Must buy a tank at a time. Just looking for people interested. Will put on the website. If interested they can email the clerk.
  
4. Town purchases on behalf of residents  
Violation of Tax Laws.  
*Motion by Dave 2<sup>nd</sup> by Steve to only do ones that are in the works (3 home owners who have already requested culverts), and make a Town Policy that the Town will not purchase on behalf of the residents in the future. Motion carried unanimously.*
  
5. Annual propane pre-pay deadline(s)  
Lisa presented information, including two contract deadlines. Everett verified amount remaining in tank. Decided to shop around for local pricing options.
  
6. Receiving and Depositing payments for Town of Rusk
  - a. Statutes 60.34 Duties of Treasurer and 125.04 (8) Payment of License Fee  
Clerk read email from Carol Doran – retired DOR Auditor. Clerk had attached statutes to the agenda. *(Email from Carol Doran and Statute information at end of minutes)*  
*Motion by Dave 2<sup>nd</sup> by Steve to table the whole discussion until next month. Motion carried.*
  - b. Receipts to clerk (weekly) *Tabled*
  - c. Licenses and Permits issued by the Clerk *Tabled*
  - d. Timing of Application Due Date to Clerk for Picnic Licenses *Tabled*
  
7. Re-numbering addresses on Deer Head Point Road; Naming spur roads  
Lisa distributed maps to the board. Discussion on how and when this must be handled. County wants the numbering updated. Lisa will tell county we are willing to facilitate and would like a letter from them that we can include in the mailing to residents. Target people affected. May be on next month’s agenda.
  
8. Division of Housing survey re: future distribution of federal HUD funds  
No action taken
  
9. Implements of Husbandry (IOH) law  
Training/Informational meeting on July 14<sup>th</sup> at the Ladysmith Library from 10 – noon and 1 – 3 pm. June WTA magazine addresses this issue.
  
10. Bridge Inspections  
Phil Montwill from Rusk County Highway sent a notice to all town and village officials that all federal bridges must be inspected. Inspections now take longer. Town has two bridges. Repairs will cost the town 20% or more to replace/ repair. This may affect the budget.

## Old Business

1. Bridge Variance inquiry  
Board decided to take no action on the inquiry.
2. Class B Road Restrictions  
No action at this time. Board may revisit in the future if deemed necessary.
3. Building Permit Report; review building permit usage  
No new building permits issued, no report from Inspectors
4. Driveway/Culvert Ordinance – ongoing development  
No action taken. Discussion only.
5. Barger Lawsuit Update  
Discussion only. No new information.

## VII. Approve & Pay Monthly Bills

Motion by Dave 2<sup>nd</sup> by Lisa to approve all the bills to be paid, except Steve's Payroll.  
Motion carried.

Motion by Dave 2<sup>nd</sup> by Lisa to approve Steve's Timesheet. Lisa, Dave – aye. Steve – abstained.

## VIII. Adjourn

Motion by Dave 2<sup>nd</sup> by Lisa to adjourn at 9:26 pm. Motion carried.

Future Agenda items:

1. LRIP Project
2. Horseshoe Lake Road
3. Dust Control
4. Renumbering addresses
5. Receiving and Depositing Town Money