

# TOWN OF RUSK

## BOARD OF SUPERVISORS' MONTHLY MEETING MINUTES

**Date:** Thursday, January 14, 2016, beginning at 7:00 p.m.  
**Location:** Rusk Town Hall: N709 CTH "F", Chetek, WI  
**Present:** Lisa Dobrowolski, Steve Styczynski, Steve Zmrazek, Anne Konvicka, Donna Matus & 5 residents.

1. Meeting was called to order at 7:00pm
2. Roll call was taken, followed by Pledge of Allegiance / Moment of Silence
3. -Motion by Steve S.; 2<sup>nd</sup> by Steve Z. to dispense with reading of Dec 17<sup>th</sup> Mtg. Minutes. – Motion carried.  
-Motion by Steve Z.; 2<sup>nd</sup> by Steve S. to approve Board's Dec. Mtg. Minutes as presented. – Motion carried.
4. Treasurer's Report  
-Motion by Steve S., 2<sup>nd</sup> by Steve Z. to approve Report as presented. – Motion carried.
5. Citizens' Comments / Concerns
  - It was stated that, as in past years, residents are welcome to take up-to a 5-gallon bucket of salt/sand from the pile kept at Town Hall for use at their residences.
  - Concerns re: enforcement of penalties for those who begin building without a Town Permit.
  - Observation that other local governments may be interested in hiring Town's equipment.

### Actionable Items

#### 6. **Town Roads**

##### a. TAP Program Grants, 2016–2020 cycle – eligible project? (Jan. 29<sup>th</sup> deadline to apply)

Lisa learned that program is geared to pedestrian or bicycling paths; min. project size is \$300,000.00. Federal government supplies 80% of the funds and the municipality contributes 20%. Town of Rusk doesn't have eligible project, nor the budget to cover min. \$60k contribution.

##### b. 2015's Bridge Inspection Report(s)

Reports received through County Hwy. Dept. show the Horseshoe Lake Rd. bridge over McDermott Creek was given a Sufficiency Rating of 56\* on its annual inspection this year. The Town's other bridge, on Buck Lake Rd. over McDermott Creek, has a Sufficiency Rating of 87.1 from its 2014 bi-annual inspection. Inspector recommends some brushing, removal of soil deposits, and paving approaches & deck to keep Buck Lake bridge in optimal condition.

*\*At 49 or less, bridges become eligible for replacement under a Federal program.*

##### c. Information, discussion, possible action on request by property owner for discontinuance of a portion of Heather Lane (in the Aldila subdivision, off Plummer Rd.)

Surveyor Mike Clamer made brief presentation re: his client's request that the Town Board act under Wisc. §66.1003(4)(a) to discontinue the turnaround segment of Heather Lane abutting Lots 3 and 4 in the Aldila subdivision plat. Discontinuance would allow the Lot 3 property owner (his client) to build/enlarge the house on that property within current setback requirements. Lot 3 owner would provide land for new turnaround close-by, on parcel adjoining Aldila plat. Owners of Lots 3 and 4 are said to be in agreement about the desire for discontinuance. Board discussion and questioning included studying §66.1003(2) and (4)(a–c), and reviewing maps provided by Mr. Clamer. He will stake the turnaround areas discussed.

*-Motion by Steve Z., 2<sup>nd</sup> by Steve S. for Lisa to communicate with Town's attorney re: this. –Motion carried.*

##### d. Truck and Grader maintenance

- Jason ordered grader belly blades from Fabick/Cat (formerly FABCO).
- Steve picked up truck wing blades at County Hwy. Dept.
- Hydraulic hose on truck was repaired. Valve, hydraulic pump should be looked at.

##### e. Winter Road Work: issues, crew, salt/sand consumption

- County Hwy. Dept. is to bill us for ~4 loads (15 yds. ea.) of salt/sand so far this season.
- Steve S. plans to do grader operation training this winter.
- Town of Strickland told Steve S. that it's not yet decided how they'll do grading this summer.

- f. Authorize purchase of equipment: 1996 model Case 580 SL Tractor-Loader-Backhoe  
- Motion by Lisa, 2<sup>nd</sup> by Steve Z. to table this, pending action on Agenda item 7a. - Motion carried.  
[see 7c, below]

## 7. New Business

### a. Amend 2016 Budget

#### i. CARRYOVER FROM 2015 BUDGET

- Motion by Steve Z., 2<sup>nd</sup> by Lisa to approve Carryover of \$25,950.<sup>18</sup> from 2015, by means of Budget Resolution 01-2016. - Motion carried.

#### ii. ADD CAPITAL OUTLAY ACCOUNT

- Motion by Steve Z., 2<sup>nd</sup> by Steve S. to approve Budget Resolution 02-2016, which a) creates a Capital Outlay account in the 2016 Budget, b) specifies the 2015 Carryover be placed there, and c) transfers \$50 from 2016's Contingency Fund to the new Capital Outlay account. - Motion carried.

#### iii. REVIEW AMENDED 2016 BUDGET

- Motion by Steve S., 2<sup>nd</sup> by Lisa to approve the amended 2016 Budget. - Motion carried.

### b. Chetek Ambulance Commission Meeting (also scheduled for tonight, Jan. 14<sup>th</sup>)

Lisa relayed that among the items on the Ambulance Commission's agenda tonight is discussion of a proposal by Town of Dovre to change the calculation of annual subsidies based on population instead of assessed value.

### c. Town Roads — Item 6f (see description above)

-Motion by Steve Z., 2<sup>nd</sup> by Lisa to return Item 6f (above) to the table. - Motion carried.

- Steve S. and Ray Scott inspected used backhoes through Miller-Bradford & Risberg dealership (Eau Claire). A certain 1996 Case 580 SL Tractor-Loader-Backhoe was found to be in excellent condition, priced at \$26,000.<sup>00</sup> complete.

- Sufficient funds are budgeted, in Capital Outlay Account.

-Motion by Steve Z., 2<sup>nd</sup> by Lisa to authorize purchase of said 1996 Case 580 SL Tractor-Loader-Backhoe (Serial Number JYG019538U) from Miller-Bradford & Risberg, Inc., for \$26,000.<sup>00</sup>. - Motion carried.

## 8. Old Business

### a. Feb. 16<sup>th</sup> Primary Election — preparations, poll workers, test dates, etc.

Anne will notify all workers re: time/place of County training session(s). Donna will be picking up the one machine needed for this election. Pre-test of machine to occur at Town Hall prior to Feb. 16<sup>th</sup>.

### b. Building Permits update; non-compliance issue

Lisa spoke with all parties involved in a particular recent instance of construction getting underway prior to issuance of a Town Building Permit; the situation has been rectified. Board discussed enforcement of current ordinance's penalties, and several ideas were suggested to a) change the kinds of penalties assessed and b) even more clearly communicate to both property owners and area builders when and how to obtain a Town of Rusk Building Permit.

## 9. Future Agenda Items

- Building Permit / Inspector Ordinance
- WTA 2016 District meeting / Board of Review Training
- Rental of backhoe to other municipalities
- Mileage vs. Hours reimbursement policy

## 10. Approve & Pay Monthly Bills

-Motion by Lisa, 2<sup>nd</sup> by Steve Z. to approve all bills as presented (cks#11898 – 11924, plus 3 EFTs). - Motion carried.

## 11. Adjourn

-Motion at 8:56p by Steve S., 2<sup>nd</sup> by Steve Z. to adjourn the meeting.

- Motion carried.