

Town of Rusk — Rusk County, Wisconsin

MINUTES — SPECIAL MEETING OF THE BOARD OF SUPERVISORS

Date: Wednesday, May 18, 2022

Location: Rusk Town Hall — N704 CTH “F”, Chetek, WI

Present: Dobrowolski, Styczynski, Zmrazek, Konvicka, Patterson

1. Meeting was called to order at 7:04 p.m. & roll call taken
2. Pledge of Allegiance — Moment of Silence
3. Hogback Road rebuild and the BILATERAL INFRASTRUCTURE LAW (BIL)-FUNDED FFY23 STP-LOCAL PROJECT.
 - a. Open engineering firms’ Statement of Qualifications (SOQs) submissions received per *Request for Qualifications*
 - Cedar Corporation of Menomonie submitted an SOQ
 - Ayres Associates of Eau Claire submitted an SOQ
 - Cooper Engineering replied by e-mail: not able to meet June 3 deadline for us
 - MSA of Marshfield replied by e-mail: not able to meet June 3 deadline for us
 - SEH, Inc. of Chippewa Falls said by phone: not able to meet June 3 deadline for us
 - GEC of _____ indicated by e-mail: not intending to submit an SOQ
 - b. Review all Statements of Qualifications (SOQs) using a Qualifications Based Selection process as prescribed by the Wisc. Dept. of Transportation Facilities Development Manual Procedure Chapter 8 Section 5-20.
 - Each supervisor read through their own copy of the two submitting firms’ SOQs and then individually ranked each firm by points on five (5) criterion.
 - c. Select an engineering firm to provide Application Assistance Services
—the Town reserves the right to accept or reject any or all items presented in the SOQ submittals—
Motion by Steve Z./ Steve S. to hire Ayres Associates, which had the higher cumulative point total, to provide engineering services to apply for funding to rebuild Hogback Road through the BIL program. — Carried
 - d. Determine available date(s) this month for meeting(s) with selected firm
 - Lisa will notify Ayres, find out what/when is the next step.
4. TRIP project on N. Potato Lake Road • No news. No action taken.
5. Review list of To-Do’s from April 23rd Road Tour meeting
 - Pointed out which items are suitable for a future “catch-all” year of road work.
6. Gravel purchase this season? • No action taken.
7. Future Agenda Items • Town Hall septic system w/ARPA funds • Gravel Purchase
8. Adjournment
Motion by Steve S/ Steve Z. to adjourn at 8:19 p.m. — Carried

Respectfully submitted by *Anne Konvicka*
Clerk – Town of Rusk